



INDIVIDUALS OVERVIEW AND SCRUTINY COMMITTEE

Subject Heading:	Committee's Work Programme
CMT Lead:	Ian Burns, Interim Assistant Chief Executive- Legal and Democratic Services
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Policy context:	To agree the Committee's work programme for the 2012/13 municipal year.
Financial summary:	None – overview and scrutiny work will be covered by existing resources

SUMMARY

At this stage of the municipal year the Committee is required, so far as is practicable, to agree its work programme for the forthcoming year. This applies to both the work plan for the Committee as a whole and to the subject of any topic group run under the Committee's auspices.

RECOMMENDATIONS

That the Committee agree its work programme for 2012/13 municipal year.

REPORT DETAIL

Shown in the schedule at the end of the report is a draft work programme for the Committee's six meetings during the municipal year (this does not include the Joint Overview and Scrutiny meeting to consider the Council's budget). This has been drawn up by officers following initial discussions with the Chairman.

Members will note that a significant proportion of the workplan has been left blank at this stage. This is to reflect the fact that Members may well wish to select further issues for scrutiny. In addition, previous experience has shown that it is beneficial to leave some excess capacity for scrutiny in order to allow the Committee to respond fully to any consultations or other urgent issues that may arise during the year.

Additionally, the Committee has the power to select an issue for more in depth scrutiny as part of a topic group review. Council has recommended that, in view of limited resources, only one such topic group is run at any one time. The Committee is therefore requested to consider what should be the subject of its next topic group review, if any.

IMPLICATIONS AND RISKS

Financial implications and risks: None – it is anticipated that the work of the Committee can be supported from existing resources.

Legal implications and risks: None

Human Resources implications and risks: None

Equalities implications and risks: None

BACKGROUND PAPERS

None.

Schedule: Draft Work Programme for the Individuals Overview and Scrutiny Committee.

Environment Overview and Scrutiny Committee					
Meeting 1 (3 July 12)	Meeting 2 (9 October 12)	Meeting 3 (6 November 12)	Meeting 4 (12 February 13)	Meeting 5 (5 March 13)	Meeting 6 (7 May 13)
Committee's Work Programme Report	Prevention Strategy (including Falls Prevention and Reduction)	Learning Disabilities Day Services Update	Update on Safeguarding <ul style="list-style-type: none"> • Banking Protocol • Safety of Individuals • Rogue Traders 	Transitions Planning (provisional) and Shaping Social Work (possibly joint with Towns and Communities OSC)	Committee's Annual Report
Keeping people out of hospital with long term Mental Health Conditions	Adult Social Care Complaints Procedure and Annual Report	Dial a Ride	Carepoint update/ Information and Advice Shop	Impact on housing for the Elderly (possibly joint with Towns and Communities OSC)	Dementia Strategy Update
	Activate Havering <ul style="list-style-type: none"> • Loneliness Campaign • Help not Hospital • IT for the Elderly (Accessibility/ training/ use of) 				Enablement at Yew Tree Lodge